



Celebrating our 26th year at Prioryfield House

Over the years we have seen many businesses arrive and flourish in the atmosphere of support and efficiency on which Prioryfield House and its Team were built.

From Animated Dancing Daffodils (don't ask) to National blue chip companies we have helped many and varied businesses to strengthen and grow with our support.

To many - including myself – Susie Rose is the 'go-to' when problems loom. With her 'can-do' attitude- it was she that coined our catch phrase- 'It's not a problem' when she joined me to open a simple Serviced Office business at Prioryfield House 26 years ago- how things have changed! Since then we have grown and taken on the adjoining building to expand the offices which are let fully serviced on short term licence. In recent years our virtual offices with full PA services (with Susie's 'Can-do' attitude) have developed into complete business support which crosses the globe.

We have made friends with many of our clients who we like to think can totally depend on us for almost anything – from handling accounts to finding lost clients in a Spanish Airport, booking a lecturer for an event to an urgent mailshot for 5000, finding a Christmas gift to dealing with recalcitrant debtors. We take on the mantle of PA, PR and willing assistant to those who need us and have enjoyed (almost) every minute.

We thank you for coming on this journey with us and hope we can continue helping your business in any way we can.

Louise Walker

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We can help with

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New business start-ups
Mailbox and answering
Filing
Travel arrangements
Correspondence
Sales calls
Polite and firm debt management
Diary keeping
Mail handling
Banking
Translation services
IT handling
Mailshots
Research
Proof reading

Everything you might require of a top notch PA – tailored to your needs.

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